

Person Specification

Section	Criteria *		Assessed By**
Education	Educated to A level (or equivalent) to include Maths and English at GCSE level or above (or equivalent)	E	A
	A recognised qualification in a relevant field (such as health, social care or housing)	D	A
Knowledge	Knowledge and experience of working in a health or social care setting.	E	A/I
	An understanding of the issues affecting parent carers of children and young people with disabilities.	E	A/I
	An understanding of relevant legislation.	E	A/I
	Knowledge and understanding of safeguarding children, young people and vulnerable adults.	E	A/I
	Knowledge of local resources including health and social care.	D	A/I
Skills	Ability to listen effectively and build relationships with clients, colleagues and other professionals.	E	I/R
	Ability to deal with sensitive issues and vulnerable groups.	E	I/R
	Demonstrable IT competence including Microsoft Office, email packages and the use of databases.	E	R/D
	Ability to organise and prioritise own work, to work on own initiative and to meet deadlines.	E	I/R
	Excellent written and verbal communication skills.	E	A/I/R
	Sound problem solving skills.	E	I/R



Experience	Experience of providing information, advice and guidance to parent carers of children and young people with disabilities.	E	A/I/R
	Experience of working in a multi-agency setting.	E	A/I/R
	Experience of assessment and support planning.	E	A/I/R
	Experience of working/volunteering in or with the voluntary and community sector.	E	A/I/R
	Experience of delivering training.	D	A/I/R
General	Willingness to undertake training and development relevant to the role.	E	I
	Commitment to working in partnership with others, both internally and externally.	E	A/I
	Flexible/team worker.	E	A/I/R
	Receipt of a satisfactory enhanced DBS check.	E	D
	Ability to travel to and work in community settings across the South Tees area.	E	A/I
	Access to own transport.	D	A

* Essential (E), Desirable (D)

** Application form (A), Interview (I), References (R), Selection Exercise (S), DBS (D)